



NOTICE OF MEETING

STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (SACRE)

WEDNESDAY, 13 NOVEMBER 2013 AT 4.30 PM

THE ETHNIC MINORITY ACHIEVEMENT CENTRE, CRANESWATER JUNIOR SCHOOL, ST RONAN'S ROAD, SOUTHSEA, PORTSMOUTH, PO4 0PX

Telephone enquiries to Peter Smith-Parkyn (023) 9268 8361
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Membership

Peter Davies (Chair)
Ruth Guyer (Vice-Chair)

Councillor David Horne

Councillor Lynne Stagg

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

A G E N D A

1 (4.30pm) Welcome and Introductions

2 Moment for Quiet Reflection

Beverley Millsom (SACRE teacher representative from Redwood Park Special School) to lead.

3 Apologies for Absence

4 Minutes of previous meetings held on 19th June 2013 (Pages 1 - 8)

RECOMMENDED that the minutes of the meetings held on 19th June 2013 be approved as a correct record.

5 Matters Arising (Pages 9 - 16)

Protocol School Visits - Sarah Long (Minute 32)

Attached are the following supporting documents;

- SACRE Classroom visits Guidelines & report template (draft)
- SACRE School protocol for visits (draft)
- Minutes of the SACRE school visit Protocol sub-committee held on 15th January 2013

- **Website** - Michael Dawes (Minute 33)

- **RE Twilights** - Beverly Millsom (Minute 34)

6 RE boxes now at EMAS (Pages 17 - 30)

Sarah Long to update.

Attached, Re boxes contents lists.

RECOMMENDED that the update be noted.

7 Financial Report (Pages 31 - 32)

Report attached Rachel McKeever

8 Finance Sub-Committee Minutes of the Meeting held on 19th June 2013 (Pages 33 - 36)

Chair of the Finance sub-committee to report.

Attached

RECOMMENDED that the minutes of the Finance Sub-Committee be noted.

9 Information sharing from Patricia Hannan - County Inspector Adviser RE/History from Hampshire

Peter to introduce

Presentation expected to cover the following matters:

- a. The state of RE in primary and Secondary Schools and changes to the curriculum.
- b. The implications for SACRE and the long term future.
- c. How the syllabus review is progressing in what way is Portsmouth involved?
- d. Academies and other non LEA school and RE.

10 Student Enrichment Day Thursday, 27 June 2013

Sue Ganter to report.

Note. SACRE members to note Peter Davies presentation shown before the start of the meeting.

11 Dates for Meetings

Wednesday 12 March 2014 (Venue at Admiral Lord Nelson School - TBC.)
Wednesday 25 June 2014 (Venue at Portsmouth Civic Offices, TBC)

Date Not Specified

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Agenda Item 4

PORTSMOUTH STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION

THE MINUTES OF THE MEETING held on Wednesday 19 June 2013 at 4.30 pm at the Ethnic Minority & Achievement Centre, Craneswater Junior School site, Southsea.

Present

Group A Representatives

Peter Davies, The Fellowship of Independent
Evangelical Churches (In the Chair)
Marilyn Leggett, The Salvation Army
Elizabeth Jenkerson, Baha'i Faith
Geoff Wheeler, Baptist Union
Jane Lewis, The Religious Society of Friends (Quakers)
Sue Vigar-Taylor, Buddhism
Mr Syed Aminul Haque, Islam
Ruth Guyer, Judaism
Michael Dawes, Humanism

Group B Representatives

Brian Hay, Church of England
Tony Blackshaw, Church of England

Group C Representatives

Beverley Millsom, Special School Representative
John Spiegehalter, Teacher Liaison Panel Representative

Group D Representatives

Maria Cole, Portsmouth City Council

Co-opted Representatives

Sue Ganter

Officers in Attendance

Sarah Long, Local Authority Representative
Teresa Deasy, Democratic Services

Prior to the meeting, the SACRE members had a look around the Ethnic Minority & Achievement Centre.

23 Welcome Introduction and Farewell (AI 1)

The chairman welcomed everybody to the meeting, the first meeting at the Ethnic Minority & Achievement Centre in Craneswater Junior School.

The chair announced that the SACRE clerk, Teresa Deasy, would be retiring from her job at Portsmouth City Council and would therefore no longer be able to act as Clerk to this SACRE. On behalf of the SACRE members, he expressed his thanks to Teresa for her support to the SACRE and wished her well for the future. A presentation of a card and a bouquet of flowers was made to Teresa from the SACRE.

24 Moment for Quiet Reflection (AI 2)

Brian Hay, one of the Church of England representatives, led the moment for quiet reflection referring to his life as an Anglican and a Christian. Brian explained how he was committed to the good news of the gospel and explained that central to worship for Anglicans is the holy Eucharist which is the sacrament of bread and wine. Brian mentioned that, since 2006, the Anglican dioceses of Portsmouth and Winchester have been managed as a joint diocese and have shared staffing and resources in the management of 150 maintained schools and academies across the two dioceses. He hoped that religious education would continue to be a part of the national curriculum. He finished his moment for quiet reflection with a quote 'don't ask God to guide your steps if you are not willing to move your feet'.

25 Election of Chair (AI 4)

The clerk took the chair for the voting procedure.

It was proposed by Tony Blackshaw and seconded by Elizabeth Jenkerson that Peter Davies be proposed to continue as Chair of the Portsmouth SACRE. Peter agreed to serve as chair for another two years.

The SACRE members voted according to their groups and Peter Davies was unanimously elected.

26 Apologies for Absence (AI 5)

Peter Davies resumed the chair.

Apologies were received from Councillors Lynne Stagg and David Horne, and also from Taki Jaffer, Sarah Hanley, Emily Fletcher and Patrick Quirke.

27 Minutes of the Previous Meeting held on 13th March 2013 (AI 6)

Brian Hay reminded members that he was present at the last meeting. However, his name had been omitted from the list of those present.

Jane Lewis advised that the reference to Note 7 in the last line of the first paragraph of Minute No 7 should read - 'Query 7'.

Sue Ganter advised on the following amendments: referring to minute number 16 on page 10, it was Nasser Kessell who had suggested inviting the Harbour and Mary Rose Schools to the RE Student Enrichment Day and not Beverley Millsom; Sue Vigar-Taylor and Jane Lewis would be running workshops instead of acting as guides.

RESOLVED that the Minutes of the meeting held on 13th March 2013 be agreed as a correct record subject to the above amendments.

28 Matters Arising (AI 7)

(a) Minute No 10(a) SACRE New Members and Refresher Course Organised by the Hampshire SACRE

Sue Vigar-Taylor and Maria Cole reported that this course had been very well attended and worthwhile; they had learned a lot about education generally and about the SACRE in particular.

(b) Minute No 10(b) One Day Religious Education Seminar

As Patrick Quirke was not present at the meeting this report was deferred to the next meeting.

(c) Minute No 10(d) RE Artefacts Boxes

Sarah Long reported that she had spent £200 on replacing artefacts from RE boxes and adding to the boxes with money remaining from the previous financial year's budget.

Beverley reported that the missing boxes had been replaced and stored in the City Council warehouse in Hilsea and were therefore not available for perusal by teachers. Twelve schools had signed up to use the boxes. It was suggested that when the new SACRE website was up and running and the boxes were available to view on site this was likely to lead to an increase in usage.

Beverley Millsom mentioned that teachers had suggested that information on how the various artefacts were used by the various faith groups could be provided on an information sheet included in the boxes. Some religious artefacts were unfamiliar to some teachers.

Jane Lewis volunteered to have a look at the boxes to assist in this work and this was agreed.

ACTIONS:

- 1. Beverley Millsom and Sarah Long to get together to organise the information sheets.**
- 2. Jane Lewis to assist with the management of the RE artefacts boxes.**

Sarah Long suggested that it might be appropriate for SACRE to allocate funds for more supply cover for Beverley to enable her to continue her work on the RE boxes.

It was agreed that this was a matter for the Finance Committee to decide on and report to the next meeting of the SACRE.

Michael Dawes agreed to have a look at the boxes to enable him to provide more information on the website. When the information on the website was available it was agreed to provide the link to Democratic Services so that it could be forwarded to SACRE members.

ACTION: Michael Dawes to forward the SACRE website link to the SACRE clerk for onward forwarding to SACRE members.

(d) Minute No 20 WJEC Conference on the 14th May

As Patrick Quirke was not present at the meeting a report could not be given.

29 Financial Report (AI 8)

The Chair pointed out that Patricia Hannam, the RE advisor to Hampshire County Council, would be attending the next meeting of the SACRE. This would incur a fee which the SACRE which had not yet been accounted for in the financial report.

RESOLVED that the financial report be noted.

30 Finance Sub-Committee - Minutes of the meeting held on the 13 March 2013

(TAKE IN MINUTES)

RESOLVED that the minutes of the Finance Sub-Committee held on 13 March 2013 be noted.

31 Student Enrichment Day, Thursday 27 June 2013 (AI 10)

Sue Ganter reported that a total of seven schools had booked to attend this conference. Following up on the feedback from last year's conference, Sue had noted the comments made by the pupils. For example, many commented that as students did not know each other, some had been a little shy at the start. Therefore, Sue had introduced an ice breaker session at the start of this year's programme to get the pupils more relaxed with each other. In addition, everybody would be issued with a name badge on the day and teachers would be more pro-active in helping with introductions.

Peter Davies had agreed to be a reserve workshop leader in case there were any problems last minute problems with workshop leaders not being able to attend.

Sue advised that there had been an offer from the Culham Institute to provide some money to film the conference as a promotional exercise. However, it was decided not to go ahead with filming this year because the costs were too high. However, the Culham Institute had indicated that it would be interested in supporting the conference next year and had advised the SACRE to put in a bid for next year. It was agreed to discuss this matter at the next meeting.

Sue expressed her thanks to Sarah Long and Rubi Giles at EMA for their assistance in producing all the documents, programmes and signage etc. for the conference.

It was noted that the Harbour & Mary Rose Schools had been contacted to invite them to attend but no response had been received.

In response to a question from Brian Hay, SACRE members were advised that helpers and workshop facilitators should be at Portsmouth College at 8.30 am.

There was a discussion about the timing of the conference in that it was the examination period for many pupils. Sue agreed that it would be appropriate to discuss the matter with teachers but it should be borne in mind that the month of June was a good time for Portsmouth College who were providing the venue at no cost.

The matter of publicity for the conference was discussed and Teresa Deasy agreed to contact the Communications Team at Portsmouth City Council with a view to issuing a press release.

On behalf of the SACRE, the Chair thanked Sue Ganter for putting this conference together.

32 Survey on Teaching RE at Key Stages 3 to 5 (AI 11)

Sue Ganter reported that a total of eight schools had responded to her survey and that included two more, Miltoncross and Springfield, since her last update report.

Sue tabled a report on the responses from schools.

(TAKE IN REPORT)

The matter of visits to RE classes in secondary schools was discussed. It was agreed that the school visits protocol should be amended to include further information about secondary school visits.

Beverley Millsom referred to the possible impact of schools becoming academies on the SACRE. John Spiegelhalter commented that, as academies were no longer Portsmouth City Council schools SACRE was not responsible for overseeing the teaching of RE in those schools and therefore SACREs would be obliged to develop relationships with academies.

Elizabeth Jenkerson suggested that it might be a good idea to co-opt an academy representative to the SACRE. Tony Blackshaw advised that a Charter Academy used the Living Difference Syllabus and he believed they would take part in SACRE if they could. Most Church of England secondary academies follow the Living Difference Syllabus. The Church of England was the biggest chain nationally of academy schools and it would be up to SACRE to make overtures to these schools.

It was agreed that the Protocol Sub-Committee should consider the matter and report back to the November meeting.

ACTION: the SACRE Protocol Sub-Committee meeting to discuss the possibilities of relationships with academy schools and report back to the next meeting.

33 SACRE Website (AI 12)

Michael Dawes reported that progress on the website was going well. The biggest component of the website is the status update of the RE boxes and the system for requesting boxes etc. He added that the website could go live as soon as the matter of the boxes had been resolved.

SACRE members decided that the SACRE website should have its own logo and agreed to vote on the samples suggested by Michael Dawes. Sue Ganter also suggested that it would be appropriate to invite the students at the RE conference to vote on the logo.

There was some discussion on the value of obtaining students' opinion as they did not know enough about SACRE. It was decided to take a vote on the matter at the end of the meeting.

34 RE Twilights (AI 13)

Beverley Millsom reported that the 1st May meeting had been postponed until the 17 June. This was the meeting that Judith Lowndes of Hampshire County Council was due to attend. However, as there was a very limited response with only two people signing up for the meeting, it was decided to defer the meeting to 10 December to which Judith Lowndes would again be invited. It was also decided to publicise the meeting more widely among teachers. SACRE members were invited to attend and if they wished to do so they were advised to contact Beverley Millsom at Redwood Park School or Rubi Giles at the Ethnic Minority & Achievement Centre.

Beverley mentioned that the group would be visiting the Jami mosque and the provisional date was 18 September at 4 pm. SACRE members would be welcome.

Beverley went on to report that there had been a meeting held on the previous Monday to establish a set of cluster secondary and primary schools to deal with RE. Solent, Court Lane and Springfield Schools had set up a cluster and Springfield had also set up a cluster with Highbury. Beverley would be visiting these schools to support the cluster.

At the last meeting the syllabus review had been discussed and teachers commented that they were happy with the agreed syllabus. The comment was made that there used to be an RE assessment tool on the RE website which Georgina Mulhall had produced and the question was asked as to whether this website would be closing down.

ACTION

Mike Dawes to check the state of play with regard to this website and if it was not going to be closed down he would contact Beverley.

Thursday the 6 January 2014 was agreed as the date for the spring meeting and it was hoped to be able to visit the synagogue. On Tuesday the 13 May 2014 a Hindu representative would be visiting Redwood Park School.

35 NASACRE Annual General Meeting (AI 4)

Elizabeth Jenkerson reported that NASACRE was experiencing financial issues and might have to close its website unless the dues owed by the SACREs were paid. Teresa Deasy reported that the invoice for the Portsmouth contribution to NASACRE had been passed for payment.

Elizabeth Jenkerson went on to report that there had been two main speakers at the annual conference, Mark Chater and Alan Brine. She added that their speeches had been uploaded to the NASACRE website and were worth reading. Mark Chater's talk was very controversial in that it questioned the reason for SACRE's existence. He was somewhat pessimistic about the future of SACREs.

36 RE Leadership Weekend -Leads for Changing RE: Defining Our Future 28/29 September 2013 (AI 15)

(TAKE IN COURSE DETAILS)

The clerk reported that this was an information notice for SACRE members about this free course and advised that, if any SACRE members wished to attend, travel expenses could be claimed.

37 SACRE Networking Meetings (AI 16)

Peter Davies reported that he had attended this recent meeting and representatives from the following SACREs had also been present: Surrey, West Berkshire, Bournemouth, Hampshire and Poole.

The Bournemouth SACRE would be arranging an informal meeting in September with their Mayor and heads of RE.

Hampshire will undertake the mid-turn review of the syllabus 'Living Difference'.

There was much discussion on the future of SACREs including the matter of whether all schools have a governor responsible for overseeing RE, as did Surrey. The matter of whether SACREs should be inspected by Ofsted with regard to their monitoring role was also discussed.

38 Any Other Business

(a) The Agreed Syllabus

SACRE members were advised to look at the Hampshire County Council website and to input information to the Agreed Syllabus survey. This review of the agreed syllabus review would not involve a big financial commitment for Portsmouth.

(b) Terms of Office

The clerk was requested to look at the terms of reference to find out the period of office for all SACRE members and to advise them by email.

(c) Vote on the SACRE Website Logo

SACRE members voted in their groups on the sample logos available. Sample number 4 was the preferred option. It was agreed that a further vote would be taken among the students attending the RE Students' Enrichment Day and the SACRE would decide at the next meeting on which logo to use.

39 Date of Next Meeting (AI 17)

It was noted that the next meeting would be held on Wednesday the 13 November 2013 at Admiral Lord Nelson School.

The meeting concluded at 6.20 pm.

TMD/SEM
28 June 2013
1610619m.doc

Agenda Item 5

SACRE Classroom Visits: Guidelines

Preamble

Portsmouth SACRE should know the strengths and weaknesses of the teaching of RE within PCC schools. This will depend on assessing performance data if presented to them by the Senior Leadership Team (SLT), and through the arranged visits made to schools in the context of an understanding of what happens in the classroom.

It is also important that SACRE make an impact on school improvement and by visiting schools to see it in operation, and to be aware of standards and progress are important aspects of this crucial role.

SACRE members are not qualified to assess standards but they need to visit lessons in order to:

- Appreciate and understand the work of the staff (teachers and support staff) and how the pupils are learning;
- Be aware of the response of pupils to their work and check that the pupils are aware of what they are learning;
- Be aware of resource issues;
- Be able to ask appropriate questions and hold sensible discussions with the professionals;
- Understand as fully as possible the meaning of the results of monitoring reported to them.

N.B. SACRE members are not inspectors and are not present in a lesson to make judgements about the professional expertise of the teachers. That remains a task for the head and/or other education professionals. It would be inappropriate, therefore, for SACRE members to:

- Make judgements about the quality of teaching;
- Report on the progress of individual children;
- Pursue personal agendas;
- Monopolize teachers' time;
- Arrive with inflexible pre-conceived ideas.

Confidentiality

Confidentiality should be adhered to regarding classroom visits. Observations and comments should be shared with the teacher concerned, and with the headteacher, but not with other staff or with parents. And the approach of a SACRE member should be to ask for explanations of anything not understood, not to make assumptions.

Reports to SACRE should not identify individuals in a critical manner: this is not the role of SACRE

Minimum commitment

Individual SACRE members have differing amounts of time to commit to an exercise such as classroom visits. It is important; however, that all SACRE members should try to make visits at some time, but visits should take place *at least* once a year.

Ground rules

It is useful to follow some basic rules in planning visits.

School Visits – an Aide-Memoire

What is the purpose of the visit?

What has prompted my decision to visit?
Who has prompted my decision to visit?
Is the reason specific or general?
What are my/other people's expectations?
How can my visit benefit the teacher?

How shall I carry it out?

What particular areas of the school am I interested in?
What particular activities am I interested in?
What particular age-group(s) am I interested in?
Are there any questions that can be answered by observation?
What questions should I ask?
Who should I ask?

Did I achieve my aim?

To what extent did I address the reason for my visit?
Which of my questions did I answer?
To what extent did I fulfil my own/other people's expectations?
What difficulties did I meet and why?

Is there any follow-up?

Have I recorded my experiences?
Did I 'report back' to the head and staff?
Have I prepared a short report for the next governors' meeting?
How can I build on this for the next visit?

	Always	Never
Before	Arrange details of visit. Agree purpose of visit Discuss the context of the lesson to be observed. Agree role within the lesson	Turn up unannounced
During	Keep to the role agreed Keep questions for the class teacher until after the visit is over Please remember confidentiality Stick to the times and purpose agreed Be sensitive to the mood in the classroom and the expectations of the children.	Assume a different role Walk in with a clipboard Distract the pupils from their task
After	Thank the teacher and the pupils -Discuss the visit with the teacher at their convenience -Feedback to the governing body	Leave without acknowledgement Break rules of confidentiality

Review

The guidelines should be reviewed by **SACRE** each academic year. We would need to ask:

- o Are our visits proving useful?
- o Have there been benefits, particularly unexpected benefits, from our visits?

SACRE Visit Report

Name:	Date:
Focus of visit	Classes/staff visited
Summary of activities e.g. talking to staff and pupils, looking at resources, had lunch etc.	
What have I learned as a result of my visit?	Positive comments about the visit
Aspects I would like clarified/questions that I have:	
Ideas for future visits:	
Any other comments:	
Signed _____ Signed _____ (SACRE member)	

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Portsmouth SACRE

We are delighted that many teaching colleagues have agreed to our SACRE members visiting them in school. The purpose of the visits is to 'observe, not to 'monitor'.

School Protocol

1. Contact the teacher you are going to visit directly

- ⇒ E-mail
- ⇒ Telephone—teachers are notoriously busy so try and ring at a break-time

2. On arrival at school, report to reception and sign-in

- ⇒ There should be a signing– in book (don't forget to sign-out)
- ⇒ You will probably need to wear some sort of ID label which the school will give you

3. Meet the pupils

- ⇒ If you would like to look around the school and the teaching colleague is limited for time, ask if a pupil can show you the school

4. During the lesson

- ⇒ Ask the teaching colleague where they would like you to sit during the lesson
- ⇒ If you're willing, ask the teaching colleague if any pupils may benefit from your support during the lesson
- ⇒ Check if it is okay to talk to the pupils during the lesson

4. Feedback

- ⇒ Do share what you enjoyed during the observed lesson
- ⇒ With the teaching colleagues consent, please feed-back at our next SACRE meeting

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**PORTSMOUTH STANDING ADVISORY COUNCIL FOR
RELIGIOUS EDUCATION (School Visits Protocol sub-committee)**

THE MINUTES OF THE MEETING held on Tuesday, 15th January 2013 at 4:30pm at Miltoncross School.

Present

Patrick Quirke, Secondary teacher representative (In the Chair)
Peter Davies, The Fellowship of Independent Evangelical Churches
Beverley Millsom, Special School representative
Michael Dawes, Humanist representative
Sue Ganter, Co-opted representative
Sarah Long, Local Authority Advisor

1 Election of Chair and Minute Taker

Patrick Quirke was nominated to chair the meeting and Peter Davies to take minutes.

2 Apologies for Absence

There were no apologies for absence

3 Minutes of last meeting

The minutes of the last meeting were approved as a correct record.

4 Matters arising

- a) The letter from SACRE chair had been sent to Teachers Liaison Committee and they approved of the format
- b) The questionnaire had been sent to all secondary schools. It was suggested that it should also be sent to all primary schools. This should be brought to the main SACRE meeting.
- c) We need to have an electronic version of the faiths directory again the main SACRE committee needs to approve this.
- d) Resource boxes are now on the EMA web site. There needs to be liaison with the museum. More publicity is needed as only 9 schools are paid up to it at present.
- e) Suggest a network meeting could be held at the museum and the artefact boxes inspected.
- f) Suggest someone attends primary heads' meeting to raise awareness and details to go on website.

5 Protocols

Of the Three protocols It was felt the one headed SACRE classroom visits: Guidelines was the best format. The visit report needed to be worked on. Members to bring ideas for improving it to next meeting. There was a need for further training. Perhaps a 20 minute slot at the June meeting could be reserved for this. Members of SACRE should be encouraged to check diaries and plan a visit to a secondary school in the next academic year.

6 Questionnaires response

So far there had been no response. Teresa to be asked to send a reminder to all secondary schools.

7 Any Other Business

There were no items for any other business.

The meeting closed at 5:55pm.

Agenda Item 6

Muslim contents



Item	Brief description of meaning and/or instructions for use
Grey/Black female head-covering	
Topi - male head covering	
Directions Booklet	
Prayer Mat	
Muslim Garland	
Qur'an and Stand	
Plastic Models: The Mosque and The Ka'ba	
99 Names of Allah Poster	
Muslim Scroll with Arabic Writing	
Topi	
Hijab	
Compass	
Eid Frieze	

Hindu Divali contents



Item	Brief description of meaning and/or instructions for use
Plastic Krishna and Family	
Plastic Lakshmi	
Incense	
Plastic Vishnu	
Divali Ceramic Lights	
Divali Oil Ceramic Burner	
Puja Kit - 8 items	
Hindi Aum	

Hindu Holi contents



Item	Brief description of meaning and/or instructions for use
Golden Krishna	
Kum Kum Powder	
Incense Sticks	
Shiva, Parvati and Ganesh Ceramic Model	
Prayers Beads	
Dancing Sticks	
Herbal Rangoli Powder	

Hindu Mahashivaratri Contents



Item	Brief description of meaning and/or instructions for use
Shiva	
Puja Set - 8 items	
Lingam and/or Shivlingh - symbol for the worship of Shiva	

Hindu Bhagavadgita Contents



Item	Brief description of meaning and/or instructions for use
Hanuman	
Bhagavadgita	
Vishnu	
Arjun wooden Plaque	

Buddhist Contents



Item	Brief description of meaning and/or instructions for use
Tanka	
Prayer wheel	
Singing bowl	
Manjara	
Mala beads	

Sikh Contents



Item	Brief description of meaning and/or instructions for use
Turban for Kesh	
Guru Granth stand	
Ramala cover for Gura Granth	
Kara	
Kirpan	
Dagger cover	
Kangha	
Kachera	
Chauri	
Garland	

Hajj Contents



Item	Brief description of meaning and/or instructions for use
Hajj bag	
Hajj robes	

Christian Contents

Item	Brief description of meaning and/or instructions for use
Paschal candle	
Madonna and child	
posada dolls notes	
Frankincense and Myrrh	
Magi themed candle	
Celtic Cross	
Dove Cross	
crucifix	
Chalice and paten	
Communion cups	
Communion wafers	
Altar cloth	



Jewish Contents



Item	Brief description of meaning and/or instructions for use
Seder plate	
Yarmulkas	
Hagadahs	
Matza	
Menorah	
Dreidal and stand	
Synagogue	
Tallith	
Tzitzit	
Tarah scroll	
Yad	
Megillah	
Purim decoration box	
Greggor	
Esther, Mordecai, Haman, Ahasuerus - puppets	
Challah covers	
Sabbath candles	
Havdalah candle	
Sweet spices in container	

India contents



Item	Brief description of meaning and/or instructions for use
Toran	
Printing block	
Chungroo bells	
Musician	
Damru twist drum	
Chhab trap	
Rajasthani puppet	

Asia contents



Item	Brief description of meaning and/or instructions for use
Hill Tribe bag	
nut shaker	
Batik mask	
Bali rod puppet	
Barong mask	
Djembe	
Frog Huiro	

Africa contents



Item	Brief description of meaning and/or instructions for use
Ashanti figue	
Ashanti mask	
wire pushalong	
Fang mask	
Banan leaf picture	
Gourd spoon	
Kente cloth	
Hosho	
Gourd shaker	
Gumbella seed basket	
Paddle rattle	

Agenda Item 7

SACRE Budget 2013-14

2013-2014				
Date	Description	Income £	Outgoings £	Balance £
01/04/2013	Starting Balance			2,000.00
01/04/2013	Transfer from Miltoncross conf monies	526.40		2,526.40
12/04/2013	Culham St Gabriels - Donation	1,100.00		3,626.40
22/04/2013	British Humanist Association - Donation	250.00		3,876.40
29/04/2013	Portsmouth and Southsea Hebrew Congregation - Donation	50.00		3,926.40
29/04/2013	Portsmouth Quaker Meeting - Donation	100.00		4,026.40
29/04/2012	Cash from T Deasy - Donation	12.00		4,038.40
02/05/2013	Salvation Army Citadel Corps - Donation	100.00		4,138.40
06/06/2013	Eastney Evangelical Church - Donation	100.00		4,238.40
13/04/2013	Storage boxes for artefacts Viking direct		20.00	4,218.40
10/06/2013	Annual subscription to NASACRE Inv no: Subs/13-14/99/POH		95.00	4,123.40
04/07/2013	Sue Ganter - Organising SACRE conf 2013		1,000.00	3,123.40
04/07/2013	Expenses for Moses Tutesigensi SACRE Conf		59.65	3,063.75
	3 days supply cover for B Millsom - Summer 2013, Autumn 2013 and Spring 2014 awaiting claim		480.00	2,583.75
	ATTENDANCE AT NASACRE AGM		95.00	2,488.75
	Judith Lownes - speaker at Primary network meeting summer term 2013		325.00	2,163.75
	Attendance at SACRE WJEC conference (B Millsom)		55.00	2,108.75
Feb-14	Westhill/NASACRE Award for 2013/14 - 50% payment	1,250.00		3,358.75
Oct-13	Resources for SACRE		115.74	3,243.01
Nov-13	Budget returned from Redwood Park	1,000.00		4,243.01
	Total income	2,238.40		
	Total outgoing		2,129.65	
	Balance			4,243.01

Items in red are planned income or expenditure

Can be carried forward to 2014/15 if unspent

Total income to be carried forward as of 05/11/13

1,712.00

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Agenda Item 8

PORTSMOUTH ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (FINANCE SUB-COMMITTEE)

THE MINUTES OF THE MEETING held on Wednesday 19 June 2013 at 3.45 pm at the Ethnic Minority and Achievement Centre, Craneswater Junior School site, St Ronan's Road, Southsea.

Present

Peter Davies, The Fellowship of Independent Evangelical Churches (In the Chair)
Marilyn Leggatt, The Salvation Army
Beverley Millsom, Special School Representative
Maria Cole, Portsmouth City Council

In Attendance

Teresa Deasy, Democratic Services
Sarah Long, Local Authority Representative

15 Welcome and Introductions (AI 1)

The chair welcomed everybody to this the third meeting of the Finance Sub-Committee.

16 Apologies for Absence (AI 2)

Apologies for absence were received from Patrick Quirke.

17 Minutes of the Previous Meeting held on 13 March 2013 (AI 4)

(TAKE IN MINUTES)

RESOLVED that the minutes of the meeting held on 13 March 2013 be approved as a correct record.

18 Financial Report (AI 5)

(TAKE IN REPORT)

RESOLVED that the financial report be noted.

19 Financial Commitments for 2013/14 (AI 6)

Members noted the allocation of funding from the SACRE budget for the following projects:

- Agreed syllabus review survey on teaching RE at key stages 3-5
- Attendance at NASACRE and SACRE local networking meetings

Sarah Long advised that Patricia Hannam, the RE adviser to Hampshire County Council would be attending the next SACRE meeting and there would be a fee involved, which would need to be taken into account.

With regard to the agreed syllabus review, Peter Davies advised that Hampshire County Council would be leading on this project with input from Portsmouth City Council and Southampton City Council. A financial commitment would not be expected from these two authorities.

The matter of the £1,000 held by Redwood Park School after last year's students' RE conference was questioned.

ACTION

Sarah Long and Beverley Millsom to check on the £1,000 held by Redwood Park School and arrange for the finances to be transferred to the SACRE budget as soon as possible.

It was agreed that the SACRE be asked to consider possible projects for expenditure during the next financial year.

Sarah Long suggested that it would be appropriate to fund some more time for Beverley Millsom for the twilight meetings. It was agreed to ask the SACRE for funding for more supply cover for Beverley. There was also significant work involved in the RE boxes.

Sarah Long also advised that a grant of £1,250 had been allocated by NASACRE to fund the student RE conference in 2014. The first tranche of this funding would be due in November this year and the second tranche would be payable in May next year.

20 Update on Student Enrichment Day (AI 7)

The sub-committee noted the following:

1. An application for a grant was approved by the Culham Institute and a total of £1,100 had been received for this conference.
2. £250 was received from Michael Dawes, the SACRE Humanist representative.
3. £100 received from the Portsmouth Society of Friends (Quakers).
4. £50 received from Portsmouth and Southsea Synagogue.
5. £12 received from the sale of Peter Davies' handmade wooden toys.
6. £100 received from the Salvation Army.
7. £100 received from the Eastney Evangelical Church.

The enrichment day would be taking place on Thursday 27 June. Sue Ganter, the conference organiser, had put in place all the arrangements for the event which would be held at Portsmouth College. A full update would be given at the main SACRE meeting.

21 Dates for Meetings (AI 8)

The next meeting of the Finance Sub-Committee would be held at 3:45pm immediately prior to the main SACRE meeting on Wednesday 13 November 2013 at Admiral Lord Nelson School.

The meeting concluded at 4.15 pm.

TMD/DMF
3 July 2013
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